

CONFIDENTIALITY POLICY

Marlborough Youth Trust acknowledge that during your association with MYT, you may hear, see and/or acquire confidential information. This information may include:

- 1 Identifiable personal information for membership
- 2 Information about MYT employees, volunteers and/or patrons
- 3 Information relating to individuals associated with MYT

As a MYT employee, Trustee and / or volunteer, you will at all times, treat all such information in absolute confidence and will not at any time, either during or after your association with MYT, attempt to use such information for a) personal gain or advantage and or any person or partnership with whom you may become associated; b) to disadvantage Marlborough Youth Trust and / or individuals.

Marlborough Youth Trust does not share confidential information of any nature to any external party without the expressed permission of the individual. Where information requires disclosing personal information, this should meet the requirements of Privacy Principle 11 of the Privacy Act.

Related documents and legislation: Privacy Act 2020; Privacy Commission.

Chairperson:  **Date:** 19.06.2024

Date Approved:	June 2024
Review Date:	May 2027